

Village Infants School
STATEMENT OF INTERNAL CONTROLS 2024

- 1 This statement relates to the Consistent Financial Reporting (CFR) Return for the Village Infants School for the year ended 31st March 2024. The governing board is responsible for ensuring that the school:
 - keeps proper accounting records during the year which will disclose, with reasonable accuracy and at any time, the financial position of the school, have been drawn up in accordance with the DfES' (CFR) guidelines, and will enable it to prepare an annual income and expenditure statement that complies with DfES guidelines
 - maintains and operates an effective system of internal control to safeguard all the resources delegated, granted or otherwise entrusted to the school and ensure they are used cost effectively

- 2 The system of internal control has been developed and is co-ordinated by the head teacher. It aims to provide as much assurance as is reasonably possible (not absolute assurance) that assets are safeguarded, transactions are properly authorised and recorded and that material errors or irregularities are either prevented or can be detected promptly

- 3 Our review of the effectiveness of the systems of internal control is informed by:
 - our regular scrutiny of financial and other performance monitoring data
 - regular reports from the head teacher and other managers to the governing board
 - the most recent report of the school's internal auditor dated 31st March, 2022

- 4 We are, therefore, satisfied that the internal control systems in operation at the school during the year were adequate and effective.

- 5 We propose over the coming year to take the following steps to address the weaknesses noted above.
 - Budget monitoring reports will be prepared and independently reviewed within 15 days of the month end.

By order of the Governing Board of Village Infants School

(Signed) _____ Dated _____
(Head Teacher)

(Signed) _____ Dated _____
(Chair of Governing Board)

(Signed) _____ Dated _____
(Chair of Finance Committee of the Governing Board)